

## NoSCoS membership – Privacy Policy

The Nordic Spinal Cord Society, NoSCoS, is an association based in the Nordic countries with special interest in rehabilitation after injuries and diseases of the spinal cord, as well as the management of conditions and consequences related to them. This privacy policy explains how our organisation uses the personal data we collect from you when you become a member of NoSCoS.

### Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Membership
- What are your data protection rights?
- Changes to our privacy policy
- How to contact us
- How to contact the appropriate authorities

### What data do we collect?

NoSCoS collects the following data:

- Personal identifiable information (name, address, e-mail, phone number)
- Your connection to Spinal Cord Injury care and/or rehabilitation (occupation, person with lived experience (PLEX), association, company)
- Any of our Special Interest Groups or Networks that you are interested in.

### How do we collect your data?

You provide NoSCoS with data directly when you apply to be a member of our association. This data is used to manage our membership register.

We collect and process data when you:

- Register for NoSCoS membership online.
- Voluntarily provide us with updated information.

NoSCoS will not collect any data other than that you provide us with.

### How will we use your data?

NoSCoS collects your data so that we can:

- Process and manage your membership in NoSCoS.
- Send you e-mails regarding your membership, and/or provide you with information regarding any Special Interest Groups or Networks you have selected.

### How do we store your data?

All data is stored in Sweden and all personal details are encrypted during transmission. For more information <https://trippus.com/sv/trippus-gdpr-ready/>

You will be prompted to renew your membership annually.

In the event that you actively choose to cancel your membership at any time, your data will be deleted immediately. Otherwise, the data that you have provided us with will be stored for a maximum of 18 months.

## Marketing

NoSCoS will send you information about scientific meetings, Special Interest Groups or Networks, and other information that we think may be of interest to you.

You have the right to request that NoSCoS stop contacting you for marketing purposes at any time.

If you no longer wish to be contacted for marketing purposes, please contact us via [noscoss.org](http://noscoss.org).

## What are your data protection rights?

NoSCoS would like to ensure that you are fully aware of all your data protection rights.

All users are entitled to the following:

**The right to access** - You have the right to request copies of all your personal data stored by us.

**The right to rectification** - You have the right to request that we correct any information you believe is inaccurate. You also have the right to request us to complete any information you believe is incomplete.

**The right to erasure** - You have the right to request that we erase your personal data, in certain circumstances. This will terminate your membership of NoSCoS.

**The right to restrict processing** - You have the right to request that we restrict the processing of your personal data, in certain circumstances.

**The right to object to processing** - You have the right to object to our association's processing of your personal data, in certain circumstances.

**The right to data portability** - You have the right to request that we transfer the data that we have collected to another organisation, or directly to you, in certain circumstances.

If you submit a request with regards to the abovementioned rights, we will ensure that you receive a response within one month. If you would like to exercise any of these rights, please contact us via our website ([noscoss.org](http://noscoss.org)).

## Changes to our privacy policy

NoSCoS undertakes to regularly review this privacy policy, and to place any updates on our webpage. This privacy policy was last updated on 21<sup>th</sup> February 2023.

## How to contact us

If you have any questions regarding the privacy policy for your membership in NoSCoS or the data we hold about you, or if you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Send us an e-mail to: [info@noscoss.org](mailto:info@noscoss.org)

## How to contact the appropriate authority

Should you wish to report a complaint, or if you feel that NoSCoS has not addressed your concern in a satisfactory manner, you can contact the Swedish Authority for Privacy Protection ([imy.se](http://imy.se)).