

Terms of Reference (ToRs) For Special Interest Groups (SIG) of NoSCoS

NoSCoS members working in a particular discipline involved in the management of persons living with spinal cord injury (SCI), including Physiotherapists, Occupational Therapists, Nurses, Clinical Psychologists, Surgeons, Social Workers and Consumers living with SCI or those with a common interest, may request NoSCoS to form a SPECIAL INTEREST GROUP of NoSCoS.

A list of all SPECIAL INTEREST GROUPs with their ToR will be maintained on the NoSCoS website under a separate tab.

All SPECIAL INTEREST GROUPs shall be provided a room to meet at least once every second year at the Scientific Meeting. Regular communication among General members will occur throughout the year via email or other remote communication.

The Chairs of the SPECIAL INTEREST GROUPs shall be nominated by the SIG. Chairs shall serve for a period of three years and be eligible to stand for a second term with the agreement of the SPECIAL INTEREST GROUP.

Any member of NoSCoS may join a SPECIAL INTEREST GROUP.

Efforts should be made to ensure Membership from all geographical regions of the Nordic Countries. There would be no limit for 'General Members' of the Groups.

All SPECIAL INTEREST GROUPs shall summarize activities of the previous year and plans and proposals for the following year and prepare a short oral presentation (2-5 min) to the (General Meeting) every year (template on NoSCoS webpage [NoSCoS – The Nordic Spinal Cord Society](#)).

If the SPECIAL INTEREST GROUP is inactive for two years and fail to report on activities, the group will be closed.

Types of Members of the SPECIAL INTEREST GROUP:

There are two types of members: Chair and General Members.

1. Chair:

Eligibility: The Chair must be involved in SCI rehabilitation or care.

Length of Term: Each term will be 4 years. There will be the option for the Chair to remain in position for two terms (8 years), but only by invitation from the SPECIAL INTEREST GROUP members.

Appointment: The Chair will be selected by the General members.

Starting date of Appointment: The Chair will commence duties on appointment.

Role: The Chair will be responsible for coordinating the activities of the SPECIAL INTEREST GROUP. They will delegate roles and responsibilities to General members and will ensure the NoSCoS Board is aware of any relevant initiatives or decisions.

Early Retirement: If the Chair retires before their 4 years have elapsed, the Vice Chair will act as Chair until the next NoSCoS GA. If the acting Chair becomes the Chair, then they may remain Chair for 4 years from the time of official appointment at the NoSCoS GA with a possible second 4 years' term (according to the above rules).

2. General Members:

There will be no restriction on total numbers of General Members of the Group.

- Eligibility: Members of NoSCoS are eligible to be a voting General Member of a SPECIAL INTEREST GROUP provided they are currently involved in providing same SPECIAL INTEREST GROUP related professional activities at a local or regional level.

Call for Members: There will be a call for General Members of the SPECIAL INTEREST GROUP. The call for General Members will be advertised through the NoSCoS website, SPECIAL INTEREST GROUP newsletter/emails and FB.

Application for Membership: Potential Members of the group should submit an expression of interest to the SPECIAL INTEREST GROUP.